

COMMISSION ON AGING MEETING

APRIL 13, 2012

Chairman Teichmiller called to order the regular meeting of the Commission on Aging Committee at 9:35 am, on April 13, 2012, at the Vilas County Courthouse, Jury Room, Eagle River, Wisconsin.

Present: Teichmiller, Main, Radtke, and Wise. James Behling was also present from County Board so that we would have a quorum. Staffs present were Fortmann and Richmond. Members Excused were Haws, Hansen, Montgomery, Platner and Proven. Also present were Verdelle Mauthe, Don Anderson and Joe VanDeLaarschatt from The Lakeland Times.

Approve Agenda: Agenda has been properly posted. Radtke moved Main seconded to approve the Agenda as mailed.

- May be changed at the discretion of the Chair. Carried.

Approve Minutes: There was a motion to approve the Minutes of the Regular Commission Meeting of March 13, 2012, by Radtke with a second by Wise. Carried.

Joe Fortmann gave his resignation. His last day will be April 19, 2012. He has taken a job with Columbia County as the ADRC and Aging Unit Director. He will be missed by all.

Agenda Item #4 Report of the Greater Wisconsin Agency on Aging Resources:

-April 27, 2012 will be the next Board meeting. Teichmiller will be attending.

-GWAAR has gotten a waiver to house the legal services from CWAG.

-Program Updates were distributed

-Plan Assessment letter distributed. Teichmiller said we should be very proud of our Department. There was one suggestion to add links to our website and this has been accomplished.

Agenda Item #5 Program and Committee Reports

Directors Report:

- Fortmann recognized two of our Committee members for their service to the Commission on Aging. Fred Radtke and Mary Platner, who have both chosen not to run for County Board again and will no longer be on our Committee.
- We are still seeking two nominations for members of this Committee.
- Discussion held on the relocation from Courthouse to 521 E. Wall Street. Construction is set to be completed on May 18, walk through check will happen on May 21. ADRC will be sub-leasing space from the Commission on Aging.
- Fortmann informed Committee that we have a new staff member, Mary Kapke. She will be replacing Penny LaFata and working on the Chore and Alzheimer's Programs. She is at Stepping On Training this week and will be conducting classes with Amie Rein.
- Annual Report for 2011 was distributed. If no objections, we will publish for the County Board meeting in June. This will appear on May's Agenda for approval to forward.
- Various pieces of info distributed (if interested, please put name on top of it and a copy will be sent)

Friendly Visitors/Family Caregiver Support:

Rein reported:

- a. Friendly Visitors, 3 visitors visited 3 persons, 13,5 hours and 38 miles driven.
- b. Rein has scheduled another Stepping On Class to start on April 17.
- c. Rein continues to work with Sue Piazza from Oneida County to facilitate a Living Well with Chronic Disease Class. The class that was to start on March 22 was cancelled due to lack of attendance.
- d. 11 families received info on In Home Support and Resource Guides.
- e. Rein and Richmond working with Alzheimer's Association on a Workshop.

Chore:

Kapke reported:

1. Ten households received reimbursement for 76 hours of service. Total reimbursement for the month of March was \$1490.00. Balance of program is \$20,828.54.
2. No one on waiting list.

Alzheimer's:

1. Two requests received for reimbursement in the amount of \$715.86.
2. Budget balance is \$9,009.78.
3. There is an increasing number of elderly who are being diagnosed with dementia and will need care.

Escort:

1. Nineteen clients driven more than 3781 = \$2,122.05 cost.
2. Volunteers donated 195.75 hours of service
3. Cash donations = \$430.23, year to date total is \$1,631.96.
4. Richmond discussed her meeting with Carrie Porter from GWAAR. She explained that the public transportation is a huge undertaking, but that she feels we need to continue moving in this direction since public transportation is so important to all residents. A few of the items that Carrie Porter from GWAAR feels we need to do is be more unified with the Clubs. We need to have Intake Forms for all clients that ride the buses so we can determine how many unduplicated riders we have, we also need to have one price for nutrition trips and determine what constitutes a nutrition trip, etc.
5. Radtke questioned why the State is trying to push the public transportation on us. Richmond explained that we will need to have a Sub-Transportation Meeting in the next month or two so we can start discussing the items that we will need to have in place before our next 85.21 Application is due.

Nutrition:

1. 1269 meals served in March.
2. Cost = \$11,325.00.
3. Donations = \$4,559.72, Year to date totaled \$13,535.67.
4. Fortmann stated that we will have some reductions in the nutrition program grants.
5. June 1, 2012, we will open the new site at the American Legion building. Richmond discussed her conference call with Pam VanKampen from GWAAR and how GWAAR would like to make this new site a pilot program for many new activities.
6. Don Anderson from SERVE asked why we didn't try these activities with their site over the past 30 years. Richmond responded that we have tried many times and their participants did not want to do any activities.

Elderly Benefit Specialist:

Gengle reported:

1. 47 individuals served with 99 separate and distinct issues.
2. 4 attendees at the Insurance Puzzle Workshop
3. March's impact was \$356,139.38, with a year to date of \$645,893.91.
4. Fortmann stated that the Benefit Specialists are doing a great job.

ADRC:

1. New Regional Manager, Pam Parkkila was introduced at the end of the meeting.
2. There are Job Applications for two ADRC Specialists and interviews will be conducted at end of week.

Agenda Item #6 Old Business

Monthly Expense Report

1. Total monthly expenditure = \$34,369.07.
2. Year to date = \$78,312.32 approximately 14% of the total budget.

Agenda Item #7 New Business

Travel Requests

-Travel Request sheet was distributed.

-Motion to approve the travel request sheet by Main with a second by Behling. Carried.

Citizen Committee Members:

Fortmann received a letter from Fred Radtke and Merton Jensen requesting to serve on the Commission on Aging Committee as citizen members. There was a motion by Main with a second by Wise to approve and recommend to the County Board the two new citizen members. Radtke abstained from the vote. Carried.

Contribution to Final Affairs Seminar:

Fortmann asked the Committee to approve a \$300.00 request for printing costs. It is expected that the booklets will be used for 2-3 years. Our name is on the cover. This is a full day seminar on how to get your affairs in order. There was a motion by Main with a second by Wise to approve this request. Carried.

Revision to Caterer Contract:

It has been requested of Lynn's Catering that serves Eagle River to containerize the home delivered meals when the site moves to American Legion. The cost for this is 15 cents per meal and is well worth the cost to help relieve some pressure from our site manager. There was a motion by Behling with a second by Main to approve this added cost. Carried.

Request for Office Equipment:

Discussion of ADRC and COA moving to new location and how the costs will be split. It will be 58% on Commission on Aging and 42% on ADRC. This needed to be done with the construction costs also. So there is some additional cost for construction. Also additional items needed are doorbell, LED Lighting expense and some furniture. Total expense for the Commission on Aging is within amount specified by County Board Resolution. This amount is well within the amount that was approved by the County Board for expenses in 2012. There was a motion by Behling with a second by Wise to send this to Public Property. Carried.

Site Manager Position:

Fortmann explained that there is no Resolution for this because Janna Krahl is working on not having to go to the County Board for the replacement of this position. These are not County funds but monies paid out of our grant for the site managers and they receive no benefits. We are hoping to fill the position that Penny LaFata left with her substitute Jennie Johnson.

Agenda Item #8 Public Comment

Verdelle Mauthe expressed her pleasure in working with Fortmann. She stated that you always knew what side of the Policies to be on. Radtke roasted Fortmann also, stating he has done a great job at the Commission on Aging. PrimeTimers have 370 members and a speaker on a Health Mission to Mexico. It was very interesting. They are planning a trip to Windsor, Toronto, Niagara Falls for this fall.

Agenda Item #9 Letters and Correspondence

Teichmiller received a letter from Alzheimer’s Association thanking us for the donation to the Fall Education Conference in the fall.

Letter from Mary Platner asking that Richmond’s position be revised. Teichmiller stated he will ask Personnel for Richmond to be Lead Worker in Fortmann’s absence.

Agenda Item #10 Approval of Vouchers:

There was a motion by Radtke with a second by Behling to approve the payment of the March bills. Carried.

Future Meeting Date:

MAY 8, 2012 IS THE SCHEDULED DATE, AT THE VILAS COUNTY COURTHOUSE, CONFERENCE ROOM #2 AT 9:00 A.M.

Meeting adjourned at 11:05 a.m. Carried.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Approved by:

Susan Richmond
Administrative Secretary

Joe Fortmann
Director