



**VILAS COUNTY COMMISSION ON AGING
NUTRITION ADVISORY COUNCIL**

FEBRUARY 23, 2012

Chairperson Platner called to order the Nutrition Advisory Council meeting of the Commission on Aging at 2:04 p.m., on February 23, 2012, at Vilas County Courthouse, Conference Room 2, in Eagle River, Wisconsin.

Present: The following persons were present: Mary Platner, Betty Hansen, Shirley Haws and Donna Rollmann. Staff present was Nutrition Coordinator, Susan Richmond and Director Joe Fortmann. Excused were Sharon Big John, Donna and Champ Ruffner and Robert Wuytack.

Approve Agenda: Haws moved and Hansen seconded the motion to approve the Agenda as mailed, which order may be changed at the discretion of the Chair. Carried.

Approve Minutes: Rollmann moved and Hansen seconded the motion to approve the Minutes of the Nutrition Advisory Council held on November 4, 2011. Carried.

Coordinator's Report:

- Richmond informed the group that this year the Elderly Nutrition Program will be celebrating its 40th anniversary. The ruby logo on top of the Agenda is to be used on nutrition correspondence during the year.
- Richmond spoke of the training to be held in May for the Nutrition Directors and that she is the chairperson for the Training Committee. A lot of work has gone into planning this conference and we have a lot of good speakers lined up.
- March is National Nutrition Month and May is Older Americans Month and the theme for this is "Never Too Old to Play". Items will be going out to the sites for both of these events.
- Platner suggested that in April we do an article about the Nutrition Program and the fact that Richmond is on the Training Committee. She offered to do the article if we could not get anyone else to do it.
- WAND brochure was distributed, along with the Press Release for the Photo Contest for the 40th anniversary. Pictures were shared that one of our volunteers had taken and that were submitted for the contest.
- Richmond will be attending a Nutrition Director's Meeting at end of March where we will be given materials to use throughout the year to celebrate the anniversary.

Agenda Item#6 Discussion of Budget Issues:

- ✓ Richmond explained that we may not be able to increase days or remove waiting list from home delivered meals until sometime in May. We will not have the first quarter figures until mid April and then it would have to be brought before Nutrition Advisory Council and then recommendations made to the full Committee.

- ✓ Fortmann stated that we do not want to increase days only to take them away again.

Agenda Item #7 Nutrition Site Location Changes:

Recommendation Sheet was distributed.

Land O'Lakes: Fortmann explained that the Land O'Lakes Site closed their doors on February 4, 2012, with no prior notice. He was contacted by Gateway Lodge that they had an interest in providing the meals for Land O'Lakes area. They have turned in their bid and all necessary paperwork for \$7.00/per meal, with a start date of March 22, 2012. Richmond confirmed that there were no other calls received regarding the desire to take over the nutrition meals.

There was a motion to accept Gateway Lodge's bid at \$7.00/per meal and to recommend to the full Commission on Aging Board that Gateway be the new provider for Land O'Lakes area by Haws with a second by Rollmann. Motion Carried.

Eagle River: Fortmann reviewed the background information regarding the current Eagle River site and how we have been looking at new potential sites. Fortmann explained that Richmond had viewed the potential new site and was very pleased with the building. Photos were distributed that were taken at the American Legion. Discussions held on the caterer and contracts held. Fortmann explained the improvements that would need to be done.

Richmond stated that we are grateful to SERVE for hosting the nutrition program for all of these years, but that we are hoping to reach a larger group of participants, such as veterans or those that were not willing to go to the Kalmar Center.

There was a motion to recommend to the full Commission on Aging Board to relocate the Eagle River Nutrition Site to the American Legion by Hansen with a second by Rollmann. All in favor, Motion Carried.

Agenda Item #8 Updates from Site Representatives:

Phelps: Richmond gave a report that she attended a meeting with Pete Leer, Administrator for Lillian Kerr Healthcare Center by Rennes. Leer was hoping to work with the Commission on Aging on dispelling some of the rumors about Lillian Kerr by attending all nutrition sites and giving a report to each one regarding the progress of Rennes new location in Rhinelander. He also offered to have his physical therapists go to the sites and speak on How to Keep you Safe in your Home or Falls Prevention, etc. Meeting went very well. Hansen reported that the food was an issue a couple of months ago, but all was good now.

Fibbers: Rollmann reported that everything is good. Participants would like the extra day added.

Boulder Junction: Although representatives were not present, Richmond received an email that all was good in Boulder Junction, no problems.

Agenda Item #9 Future Meeting Dates:

Mary Platner informed the group that she will not be running for Supervisor in April, so this will be her last meeting. Richmond thanked Platner for all of her support and service over the past years. Platner has been a great advocate for our senior programs and she will be missed. Fortmann added that the full Commission on Aging will greatly miss her also.

Richmond stated that the next meeting will probably be in April after she attends the Nutrition Director's Meeting at end of March. She will send out date for next meeting.

Adjournment at 3:30 p.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Approved by:

Susan Richmond
Nutrition Coordinator

Joe Fortmann
Director